

ISO/IEC JTC1/SC22/WG9 N399, 5 October 2001

WG9 Convener's Presentation to Meeting 41, New JTC1 Mode of Operation: International Workshops

Presented to:
ISO/IEC JTC1/SC22/WG9, 5 October 2001

New JTC1 Mode of Operation: International Workshops

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The views and opinions
expressed in this presentation
are those of the author and do
not represent MITRE or the
Department of Defense.

Background

- ◆ Approved by JTC1 in 2001
- ◆ Based on similar ISO and IEC mechanisms
- ◆ Permits rapid production of “International Workshop Agreements” (IWA) which are *not* standards, ...
- ◆ ... but which may be converted to standards.

Proposing a JTC1 Workshop

- ◆ May be proposed by any source including NBs, liaisons, corporations.
- ◆ Proposal should include:
 - ◆ Purpose and justification
 - ◆ Relevant documents
 - ◆ Cooperation and liaison
 - ◆ Name of NB willing to provide Secretariat and administrative support
 - ◆ Name of prospective chair
- ◆ If multiple meetings, a business plan for maintaining continuity.

Review of Proposal

- ◆ Proposal is submitted to JTC1 Secretariat.
- ◆ JTC1 will designate NB to serve as Secretariat.
- ◆ Secretariat and proposer will designate Workshop Chair.

Announcement of Workshop

- ◆ Workshop will be announced by Secretariat, by JTC1, and by NBs to encourage wide participation.
- ◆ Must invite any SC with relevant projects.
- ◆ Registration fees are permitted but must be announced.
- ◆ Announcement must be made 90 days in advance.

Workshop Information Package

- ◆ 6 weeks prior to workshop
- ◆ Include objectives, agenda, planned deliverables, reference documents
- ◆ Registered participants may submit contributions for circulation

Participation

- ◆ Chair must act in international and neutral capacity to achieve consensus.
- ◆ Workshop is open only to registered participants. Any organization or individual may register. Participants are *not* appointed by NBs.
- ◆ Secretariat, proposer and Chair must work together to achieve broad and balanced representation. Participation may be limited to achieve this goal.

Project Teams

- ◆ Project teams may be established to achieve continuity between meetings.
- ◆ Workshop designates team members.
- ◆ Working of project team must permit all registered participants to participate fully.

General Policies

- ◆ Workshops may participate autonomously using flexible procedures.
- ◆ Workshops must respect general ISO and IEC policies, including:
 - ◆ Intellectual property rights
 - ◆ Use of SI units
- ◆ Secretariat will ensure that this occurs.
- ◆ Workshop Chairman is responsible to recognize achievement of consensus.

Workshop Deliverables

- ◆ Description of workshop consensus
- ◆ Recommendations for future action
- ◆ Deliverable will proceed to publication *without further action or review*.
- ◆ However, appeal is permitted:
 - ◆ Procedures violated
 - ◆ Not in best interest of international trade, environment, safety, etc.
 - ◆ Conflicts with existing ISO or IEC standard
 - ◆ Discredits ISO or IEC
- ◆ Appeal must be made within 2 months. JTC1 decides.

Publication of IWA

- ◆ Workshop deliverable should be drafted according to ISO/IEC directives.
- ◆ Send to ITTF for publication as IWA.
- ◆ Include recommendation for further processing, e.g. as an international standard.
- ◆ Competing IWAs are permitted.
- ◆ IWAs may *compete* with existing or proposed ISO/IEC standards but may not *conflict* with them.

Review of IWAs

- ◆ May exist for a maximum of 6 years.
- ◆ Must be reviewed after three years:
 - ◆ Leave as is for remainder of 6 year period.
 - ◆ Withdraw.
 - ◆ Progress as another form of ISO/IEC document
- ◆ May be progressed to IS or TR through either:
 - ◆ Normal five-stage process
 - ◆ PAS process*

* Need to be recognized as a PAS submitter is waived if intent to process PAS is included in original workshop proposal.